

Vendor/Exhibitor Agreement – Please read very carefully!

By signing the application, the applicant states that he/she has read the Terms and Conditions and agrees to them.

Event Location & Hours: Juneteenth Festival hours are 10:00 a.m. until 6:00 p.m., Saturday, June 19, 2010 **Set-up will be from 8:00 a.m. to 10:00 a.m. on the day of the Festival.**

Before beginning set-up all Vendors/Exhibitors will report to the Juneteenth Information Desk for Vendor/exhibitor Identification Badge.

Juneteenth Oberlin, Inc. grants the Vendor the rights to sell, distribute or display and the Vendor/Exhibitor agrees to sell, distribute or display, at the festival site, only the items listed and described on the Vendor Application. Vendors receive no promises regarding guaranteed income.

Vendors/Exhibitors must move their vehicles from Tappan Square immediately upon unloading and setting up. **ABSOLUTELY NO VEHICLES ARE ALLOWED ON THE BRICK PATHS ON TAPPAN SQUARE.** Vendors/Exhibitors must enter off Route 511 (West Lorain Street) at the North West Corner of Tappan Square on black pavement only.

NO RAIN DATE: The Juneteenth Festival will be held outside, rain or shine, on Tappan Square (corner of May and College Street) in Oberlin on Saturday, June 19, 2010.

Juneteenth Oberlin, Inc. reserves the right to reject any inappropriate work or display (as judged so by Juneteenth Oberlin, Inc.) and to ask any vendor or exhibitor to leave who fails to comply with a request to remove an item or display from his/her booth with no refund of fees.

All sales are to be from a vendor's assigned booth only with no roaming sales.

No bullhorns or megaphones, flashing lights or strobes, speakers or sound amplification at booth area.

Surrounding area is to be kept clean at all times, recycling is required. The Vendor/Exhibitor is responsible for leaving assigned booth space free of litter. Trash should be bagged and taken to a trashcan for pick-up.

Each Vendor/Exhibitor is responsible for providing their own tables and/or chairs and collecting their own Retail Sales Tax.

Absolutely NO ALCOHOLIC BEVERAGES are allowed and NO PETS are allowed at booth site.

Over

Booth space: Booth assignments will be made only upon receipt of contract and payment in full on a first come, first served basis. We will do our best to honor your preferred choice. However, Juneteenth Oberlin reserves the right to change locations or booths for unavoidable reasons. Booth assignments will be made as close to your indicated request as possible. Postmark or date received will be used to order booth applications.

Booth fees must be paid in full by **May 31, 2010**. All booth fees will be returned in the event the Juneteenth Festival is cancelled.

Booth reservations made by **May 31, 2010** will be listed on the final Juneteenth Schedule of Events.

No booth space may be shared or sublet without written permission from Juneteenth Oberlin. Any subletting requests must be received and processed by **May 31, 2010**.

Vendors/Exhibitors may terminate this agreement at any time with the understanding that all fees paid to Juneteenth Oberlin, Inc. will be forfeited without the availability of a whole or partial refund.

Liability Waiver: Vendor/Exhibitor agrees that Juneteenth Oberlin, Inc. and the Oberlin African-American Genealogy and History Group bear no responsibility for any personal injury sustained by Vendor/Exhibitor or their employees or for the loss of, or damage to, any property/goods from any cause whatsoever at this event. The Vendor/Exhibitor agrees to hold Juneteenth Oberlin, Inc. and the Oberlin African-American Genealogy and History Group and their trustees, employees, agents and workers harmless from any loss, injury or damage sustained by the Vendor/Exhibitor, his or her agents, employees or customers from any cause whatsoever at any time relating to this event. The Vendor/Exhibitor is responsible for any required liability insurance. Please no wholesalers.

The terms of this contract are binding upon all parties hereto, their successors or assigns.

By signing the application form, you agree to the terms of this contract.

If you have any questions or concerns, please contact Linda Isabell, Chair, Juneteenth Oberlin, Inc., 440.935.0121 [message only] or email Juneteenthoberlin@lycos.com

Please keep this sheet for your reference.

JUNETEENTH OBERLIN 2010 VENDOR/EXHIBITOR APPLICATION [Please Print]

Name of Business/Booth:

Contact/Representative:

Address:

City:

State:

Zip

Day Phone:

Home Phone:

Cell/pager:

FAX:

Email:

14 X 14 BOOTH INFORMATION – OBERLIN RESIDENTS ONLY**WITHOUT ELECTRICITY** Church [Pastor's Signature Required Below]

Price

Quantity

Total

Free

1

-0-

Signature:

 For Profit Business

\$35.00

 Personal or Family

\$25.00

 Non-Profit Organization

\$25.00

WITH ELECTRICITY Church [Pastor's Signature Required Below]

\$20.00

Signature:

 For Profit Business

\$40.00

 Personal or Family

\$30.00

 Non-Profit Organization

\$30.00

 14 X 14 BOOTH INFORMATION – NON RESIDENTS ONLY**WITHOUT ELECTRICITY** Church [Pastor's Signature Required Below]

\$20.00

Signature:

 For Profit Business

\$40.00

 Personal or Family

\$30.00

 Non-Profit Organization

\$30.00

WITH ELECTRICITY Church [Pastor's Signature Required Below]

\$25.00

Signature:

 For Profit Business

\$45.00

 Personal or Family

\$35.00

 Non-Profit Organization

\$35.00

VEHICLE VENDOR/EXHIBITOR INFORMATION RV or TRUCKS UTILIZING GENERATORS

\$45.00

 RV or TRUCKS NEEDING 220 ELECTRICAL OUTLET

\$50.00

TOTAL

Over

We will do our best to honor your request for a specific booth location. Booth assignments will be made as close to your indicated request as possible. Remember, booth assignments are made on a first come/first served basis. Postmark or date received will be used to order booth applications.

Please list three (3) choices for booth space (see map of Tappan Square)

1 st Choice:	2 nd Choice	3 rd Choice:
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Please indicate the number of workers you will have at your booth:

If your booth is a food concession, YOU MUST SECURE A TEMPORARY FOOD SERVICE LICENSE from the Lorain County Health Department. There will be a fee for this license. All questions regarding this process should be directed to Lorain County General Health District, 9880 South Murray Ridge Road, Elyria, Ohio 44035, Phone: 440-322-6367, <http://loraincountyhealth.com/programs/environmental.shtml>

A potable water supply will be available to Vendors/Exhibitors on Tappan Square.

PRODUCTS FOR SALE: [Please list all products to be offered for sale in your both. Attach additional sheets if necessary.]

ITEM	PRICE	ITEM	PRICE

Make checks payable to **OAAGHG /Juneteenth** and return with this form to: OAAGHG, M.P.O. #0374, Oberlin, Ohio 44074-037

Printed Name:	Date:
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Signature:

The terms of this contract are binding upon all parties hereto, their successors or assigns.

By signing above you agree to the terms of this contract.

If you have any questions or concerns, please contact Linda Isabell, Chair, Juneteenth Oberlin, Inc., 440.935.0121 [message only} or email Juneteenthoberlin@lycos.com